



**PRE-SCHOOL DANCE CURRICULUM
ENTRY FORM FOR DEMONSTRATION CLASSES**

This form must be completed and returned by the published closing date with forms GEF(1) and GEF(2) (for Graded Examinations and Presentation Classes).

1. Teacher and School details

Name of Teacher: _____

Teacher ID number: _____

Name of School: _____

School ID number: _____

Telephone and email: _____

Address for despatch of certificates: _____

2. Candidate details and Fees

No. candidates at Level 1: _____ *Fee per candidate \$20.00* *Total fees due \$* _____

No. candidates at Level 2: _____ *Fee per candidate \$20.00* *Total fees due \$* _____

TOTAL FEES \$ _____

Please add the fees on to the total shown on form GEF(1) for Graded Examinations and/or Presentation Classes.

3. Dates

Demonstration Classes must be held on the same date(s) as the Graded examinations and/or Presentation Classes. Please ensure that you have included Demonstration Classes on form GEF(2) when calculating the timings for your examination day.

This form must be signed and dated by the Principal and/or Teacher (1) (if different) as the persons accepting responsibility for entering the candidates, for receiving all written communications and for all payments due. This also constitutes an undertaking to abide by the Royal Academy of Dance's regulations pertaining to Demonstration Classes.

Signature

Date

PRE-SCHOOL DANCE CURRICULUM DEMONSTRATION CLASSES

1 What are Demonstration Classes?

Demonstration Classes are an optional part of the Pre-School Dance Curriculum; they allow the children an opportunity to perform a selection of the material covered over the year to an invited audience of parents/carers of those participating and an Examiner. An Examiner of the Royal Academy of Dance will be present not to assess the children but to watch and enjoy the children's demonstration, adding to the sense of occasion. Demonstration Classes are held at Level 1 (target age range 2½ - 3½) and Level 2 (target age range 3½ - 4½/5). Although recommended age ranges are given, neither an upper nor a lower age limit will be enforced.

2 What should the content of a Demonstration Class be?

Teachers should plan the class so that, using the chosen theme, the content addresses the four learning outcomes of the Curriculum. Teachers should be selective in their choice, meeting the needs of their children. Each class will be 'unique' in that the content will be derived from the teacher and children's own inspirations. The teacher conducts and participates in the class as usual, in the children's regular class environment. Teachers can decide to use a pianist or recorded music. Recorded music can be chosen from the CD supplied with the resource pack, or can be the teacher's own choice. Resources (e.g. dressing up clothes and props) can be used if so desired.

3 How can children be entered for Demonstration Classes?

Anyone purchasing the resource pack can teach the Pre-School Dance Curriculum, but only those who hold RAD Registered Teacher Status can enter children for Demonstration Classes, although they may engage the help of an assistant in preparing the children. Demonstration Classes are held only during the course of a normal Graded examination session, and teachers wishing to enter children must also have examination and/or Presentation Class entries in the same session. **Demonstration Classes cannot be used to make up the 3-hour minimum for Graded examinations and Presentation Classes.**

4 Is there a separate entry form?

Yes. Form PSC(1) can be obtained from Regional Administrators in the UK or National Administrators in other countries. It must be completed and returned at the same time as forms GEF(1) and GEF(2) (i.e. when the entry is made for Graded Examinations and/or Presentation Classes). The Demonstration Class can take place at any point during the examination day, but if an audience is to be invited it is probably best to place it either at the start or the end of the day. On form GEF(2) teachers should write *PSC L1* or *PSC L2* as appropriate in the *Level* column, with the timings, but it is not necessary to list the names of the children, nor is it necessary for these children to be registered in advance on the Academy's database.

5 How many children can participate in the class?

In order to give children the maximum benefit from the experience, it is recommended that numbers do not exceed 16 per class. The teacher/pupil ratio for the age group should be consistent with the legislation of the country of residence, and teachers may therefore be required to have one or more assistants with them while the Demonstration Class takes place. It is entirely the responsibility of the teacher to ensure that any such legislation relating to working with very young children is complied with. It is essential that the person with Registered Teacher Status is the person primarily responsible for conducting the class.

6 How long is the class?

This depends on the number of children involved. 30 minutes should be allowed for up to 8 children; for 9-16 children, 45 minutes will be needed.

7 What are the entry fees?

Information about fees will be published in the *Diary* in Australia. Payment of fees must be added on to the total shown on form GEF(1) for Graded Examinations and/or Presentation Classes. No refunds will be given for children who are entered for a Demonstration Class but on the actual day do not participate; if these children have been regularly attending classes with the teacher, they will still receive a certificate listing their achievements.

8 Do the children receive any kind of recognition or feedback?

Yes. All participating children will receive a certificate of achievement for the level undertaken, which will normally be presented by the Examiner of the Royal Academy of Dance at the end of the class (although this may be done by the teacher on another occasion if s/he prefers). Certificates of achievement will mark the child's participation and involvement in the Pre-School Dance Curriculum for the appropriate level. The certificates will be sent in advance to the teacher, so that s/he can complete a tick-box evaluation on the reverse side before the certificates are presented, to inform parents/carers of the child's progress.

9 What happens on the day of the Demonstration Class?

The class will take place alongside the Examinations and Presentation Classes scheduled for the school. The audience should be seated where the teacher and children feel most comfortable. The number of people in the audience should comply with the health and safety requirements applicable to the building in which the class is to be conducted. Members of the audience must comply with the following conditions (and should be alerted to them in writing in advance by the teacher):

- No children under 12 years of age may be admitted as guests
- No photography or video recording is allowed
- No food or drink is allowed in the studio
- No smoking is allowed in the studio
- Guests must not attempt to speak to or otherwise distract their child
- Guests must remain silent during the Demonstration Class
- Mobile phones must be switched off
- No opportunity will be given for guests to discuss the class with the Examiner
- Guests will not be admitted once the class has started
- Guests must enter and leave the studio quickly so as not to disrupt the examination timetable and may not leave until the end of the Demonstration Class
- No fees may be charged by the teacher for observing the Demonstration Class

If the Examiner is to present the certificates to the children, the teacher should hand them over, ready completed, before the start of the class. The Examiner will ring the bell when she is ready to begin, and the teacher (and any assistants) should then lead the children into the studio. No uniform is prescribed, and there is no need for the children to wear colours or numbers. The teacher should very briefly introduce the children to the examiner and then proceed to conduct the class. At the end of the class the Examiner will normally present the certificates to the children.